



Shipley Town Council

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Dear Councillors Connors, Fielding, Hickson, Longhorn,
McHugh, Parkinson, Roberts and Watson

You are hereby summoned to the meeting of the Shipley Town Council

PLANNING & REGENERATION COMMITTEE

to be held at 7.00pm on Tuesday 8 June 2021
in the Glen Room at Victoria Hall, Victoria Road, Shipley, BD18 3JS

Yours sincerely

Joe Ashton, Town Clerk, 3 June 2021

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960. Please note that public participation is restricted to the designated session for that purpose*.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Regulations 2014.

Subject to availability of an internet connection, the meeting will be webcast via a link at <https://shipleytowncouncil.wordpress.com/meetings/>.

A G E N D A

ITEM 1 – CHAIR

- 1.1 To elect the Chair of the Planning & Regeneration Committee for the year 2021/22
- 1.2 To receive the Chair's opening remarks

ITEM 2 – VICE CHAIR

- 2.1 To elect the Vice Chair of the Planning & Regeneration Committee for the year 2021/22

ITEM 3 – APOLOGIES FOR ABSENCE

- 3.1 To receive and note apologies for absence
- 3.2 To approve reasons for absence (if provided)

ITEM 4 – DRAFT MINUTES

- 4.1 To receive the draft minutes of the meeting of the Planning & Regeneration Committee held 9 March 2021
- 4.2 To confirm, as a correct record, the draft minutes of the meeting of the Planning & Regeneration Committee held 9 March 2021, for signing by the Chair

ITEM 5 – MEMBERS' INTERESTS

- 5.1 To receive disclosures of members' pecuniary and other interests
- 5.2 To agree dispensations for interests (if applicable)

ITEM 6 – TERMS OF REFERENCE AND DELEGATIONS

- 6.1 To receive the terms of reference for the Planning & Regeneration Committee (contained in the Council's Scheme of Delegation as amended and re-adopted at the Annual Meeting of Council)
- 6.2 To agree recommendations to Full Council for amendments to the terms of reference for the Planning & Regeneration Committee (if any)
- 6.3 To confirm the delegations to officers to act on behalf of the Planning & Regeneration Committee as planning consultee (existing delegations attached)
- 6.4 To receive a verbal update (if any) regarding the review of the Planning Protocol between Bradford Council and the parish councils in the Bradford District, to which Shipley Town Council is a signatory

ITEM 7 – PUBLIC PARTICIPATION*

- 7.1 To adjourn the meeting for a period of public participation
- 7.2 To invite district councillors and other guests to address the committee (if applicable)

ITEM 8 – PLANNING APPLICATIONS

8.1 To consider the following planning applications (a) to (j):

- a) 21/02506/FUL 51 Bradford Road, Shipley: Change of use; vacant basement to sandwich bar
- b) 21/02690/FUL 35-37 Otley Road, Shipley: Removal of the existing fascia sign, protruding boxing, projecting Barclay's Signage, existing stone to be made good on completion. Existing ATM to be removed, new stone to be installed to match existing on completion. Existing Night Safe to be removed, new stone to be installed to match existing on completion.
- c) 21/02558/HOU Heatherdene 18 Fairfield Road, Shipley: Construction of log cabin style garden room with integrated veranda
- d) 21/02592/HOU 30 Fairfield Road: Shipley Demolition of existing garage and extension and construction of "Granny" annexe side extension
- e) 21/02610/HOU 74 Avondale Road, Shipley: Conversion of existing ground floor garage into extended kitchen area and construction of first floor side extension
- f) 21/02380/HOU 4 Nab Wood Road, Shipley: Hip to gable roof enlargement with front and rear dormer window additions
- g) 21/02611/HOU 6 Staveley Road, Shipley: Two storey side and rear extension and creation of a new basement
- h) 21/02613/LBC 26 Ada Street, Saltaire: Replacement windows and doors
- i) 21/02687/LBC 42 Victoria Road: Removal of defective rear yard surfacing and construction of new yard surface
- j) 21/02195/LBC New Mill Victoria Road: Saltaire Installation of black solar panel to lamp post

8.2 To note the following applications for Certificates of Lawful Practice as delegated to the Town Clerk for comment:

- k) 21/02519/CLP 27 Bankfield Road, Shipley: hipped to gable and rear dormer
Town Clerk's recommendation: no comment
- l) 21/0278/CLP 24 Fairfield Road, Shipley: Conversion of existing lower ground basement into habitable rooms with new glazed doors, new lightwell and window into basement to front
Town Clerk's recommendation: no comment

- 8.3 To request planning application consultation extensions from Bradford Council (if required)
- 8.4 To receive the record of planning application consultations and outcomes in the year 2020/21 (to follow)

ITEM 9 – PRE-PLANNING CONSULTATION

- 9.1 To agree a response (if any) to the pre-planning consultation for a proposed base station at Cottingley Cliffe Farm, Cottingley Cliffe Road, Bingley, BD16 1UW

ITEM 10 – HIGHWAYS CONSULTATIONS

- 10.1 To agree a response (if any) to Bradford Council's proposed Safer Roads (casualty reduction) scheme for Moorhead Lane:
 - *The provision of a Give Way warning sign in a yellow backing board on Avondale Road for those drivers approaching Moorhead Lane*
 - *The provision of a Give Way warning sign in a yellow backing board on Moorhead Crescent for those drivers approaching Moorhead Lane*
 - *The provision of 2 x new Bend Ahead warning signs with 'Max Speed 20' in yellow backing boards on Moorhead Lane*
 - *The provision of 2 x Staggered Junction Ahead warning signs in yellow backing boards, in both directions for the junction of Moorhead Lane with Avondale Road / Moorhead Crescent*
 - *The provision of 2 x Double Bend Ahead warning signs with 'Max Speed 20' in yellow backing boards on High Bank Lane in both directions*
- 10.2 To agree a response (if any) to the proposed speed cushions on Caroline Street, Saltaire (to be situated between the junction with Rhodes Street and the junction with Baker Street)

ITEM 11 – ECONOMIC, HERITAGE, LANDSCAPE AND TRANSPORT SCHEMES

- 11.1 To receive an update on the Shipley "Streets for People" project (to follow)
- 11.2 To receive a verbal briefing about the Government's "Reopening High Streets" fund (information will be supplied by Bradford Council on 8 June)
- 11.3 To receive a verbal update on the celebration of the 20th Anniversary of Saltaire's designation as a World Heritage Site

ITEM 12 – BUDGET

- 12.1 To consider the delegated budget of the Planning & Regeneration Committee for 2021/22:
 - Community Speedwatch (£4,000, of which £2,180 is committed to the purchase of a speed monitoring device and associated equipment)
 - Open Air Market Support (£10,000, of which up to £10,000 is committed to the Shipley Unlocked summer fun day, with the remaining balance available for the Christmas Lights Switch-On)

- Visitor Information (an earmarked reserve of £2,740, of which £1,000 is held as match funding for street art in partnership with Bradford Council)

ITEM 13 – DECISION LOG

- 13.1** To receive a log of decision made by the Planning & Regeneration Committee in the year 2020/21 and a summary of progress with implementation (to follow)

ITEM 14 – CORRESPONDENCE

- 14.1** To note correspondence received by the Town Clerk and which requires the attention of the committee under its terms of reference
- 14.2** To agree any actions arising

ITEM 15 – URGENT NOTICES AND REPORTS

- 15.1** To receive urgent notices and reports, for information only, from the Town Clerk
- 15.2** To receive urgent notices and reports, for information only, from Members of the Council

ITEM 16 – PUBLICITY

- 16.1** To agree the publicity statements arising from this meeting

ITEM 17– FUTURE BUSINESS

- 17.1** To note the items of business arising for consideration at future meetings (Town Clerk to report)
- 17.2** To receive advance notice from Members as to tabled future business

ITEM 18 – CALENDAR OF MEETINGS

- 18.1** To note the date of the next ordinary meeting of the Planning & Regeneration Committee as Tuesday 6 July at 7.00pm (venue to be confirmed)