



Shipley Town Council

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Dear Councillors Garside, Longhorn, Parkinson, Roberts, Robison and Watson
You are hereby summoned to the meeting of the Shipley Town Council

PLANNING COMMITTEE

to be held at 7.00pm on Tuesday 8 September 2020

The meeting will be held remotely, in accordance with the *Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

An electronic link and telephone number to join the meeting will be sent to your electronic mail address, providing access to the meeting by video link or telephone.

Yours sincerely

Joe Ashton, Town Clerk, 8 September 2020

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the *Public Bodies (Admission to Meetings) Act 1960* and the *Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the *Public Bodies (Admission to Meetings) Act 1960* and the *Openness of Local Government Regulations 2014*.

Members of the press and public requiring to view, listen to or participate in the meeting should use the video link or telephone number provided on the Shipley Town Council website at <https://shipleytowncouncil.wordpress.com/meetings/>. Please note that public participation is restricted to the designated session for that purpose*.

A G E N D A

ITEM 1 – CHAIR

- 1.1 To receive the Chair's opening remarks

ITEM 2 – APOLOGIES FOR ABSENCE

- 2.1 To receive and note apologies for absence
- 2.2 To approve reasons for absence (if provided)

ITEM 3 – DRAFT MINUTES

- 3.1 To receive the draft minutes of the meeting of the of the Planning Committee held 28 July 2020
- 3.2 To confirm, as a correct record, the draft minutes of the meeting of the Planning Committee held 28 July 2020, for signing by the Chair

ITEM 4 – MEMBERS' INTERESTS

- 4.1 To receive disclosures of members' pecuniary and other interests
- 4.2 To agree dispensations for interests (if applicable)

ITEM 5 – PUBLIC PARTICIPATION*

- 5.1 To adjourn the meeting for a period of public participation
- 5.2 To invite district councillors and other guests to address the committee (if applicable)

ITEM 6 – PLANNING APPLICATIONS

- 6.1 To consider any planning applications received or pending decision (list of applications appended)
- 6.2 To request planning application consultation extensions from Bradford Council (if required)
- 6.3 To agree a scheme of delegation to the Town Clerk for commenting, in consultation with committee members wherever practicable, on those planning applications which require submission more quickly than thirty days' notice will allow, as set out in the below extract from the Bradford Parish Charter Planning Protocol:

1.3 – The Parish Council may request an extension of time should it be unable to make representations within the 21 day period and Bradford Council will agree to all such reasonable requests where this is made within the 21-day period and where it would not affect Bradford Council's ability to determine the planning application within statutory guidelines. It is recommended that in such instances the Parish/Town Council enquires of the Case Officer directly.

1.7 – Parish/Town Councils will normally respond to pre decision amendments within 48 hours of receipt, unless application time will allow a longer period to respond. It is recommended that in such instances the

Parish/Town Council enquires of the Case Officer directly. If the amendment is considered to have a significant adverse effect on the area and its residents it is a normal requirement that the application is withdrawn and a new application submitted to reflect these changes, whereupon the Parish/Town Council will be notified [...].

1.8 – Post-decision: Bradford Council will notify the Parish or Town Council via Public Access/Consultee Access of all Non-Material Amendments to the Planning applications in their Parish/Town Council area. The Parish/Town Council shall advise Bradford Council within five working days of any representation.

1.9 – Bradford Council will notify the Parish or Town Council via Public Access/Consultee Access of all certificates that seek to establish lawful use. The Parish Council shall respond within a 21-day period from the date of the notification email with local knowledge that may aid the Planning Department in making its determination.

- 6.4** To agree a scheme of delegation to the Town Clerk for commenting, in consultation with committee members wherever practicable, in circumstances where the number of applications requiring to be determined before any one ordinary meeting of the Planning Committee receives exceeds ten.

Recommended that applications are ranked in order from Major Development through to Prior Approval and that any delegated decisions are taken, where applicable, in consultation with the Town Council's pre-agreed policies.

ITEM 7 – PROPOSED FOOTPATH FROM ROBERTS PARK TO AIRE CLOSE

- 7.1** To receive correspondence from Sheena Campbell (World Heritage Site Officer) regarding the proposed construction of a new footpath between Roberts Park and Aire Close, Baildon.
- 7.2** To agree actions arising (if any)

ITEM 8 – PUBLIC SPACES PROTECTION ORDERS (DOGS)

- 8.1** To consider the Bradford Council consultation regarding the replacement of the existing Bradford District Dog Control Orders with Public Spaces Protection Orders for Dog Control and Dog Fouling <https://bradford.moderngov.co.uk/mgConsultationDisplay.aspx?ID=247>

ITEM 9 – PLANNING REFORMS

- 9.1** To agree the Town Council's initial response to the Ministry of Housing, Communities and Local Government White Paper "Planning for the Future" (August 2020)
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf
- 9.2** To agree actions arising (if any)

ITEM 10 – COMMUNITY INFRASTRUCTURE LEVY

- 10.1** To agree the recommendations of the Community Infrastructure Levy liaison meeting between Bradford Council and Shipley Town Council

Recommendations:

- 1. It was agreed to recommend that the collected £15,000 of CIL is submitted for approval by Bradford Council for the "in principle" capital/refurbishment works associated with the re-opening of Saltaire (Caroline Street) public toilets either "as existing" or on a reduced or remodelled basis. If this is an eligible use of the funding, a Community Asset Transfer can then be considered if a revenue budget is agreed by the Town Council to run the toilets.*
- 2. This recommendation is made on condition that a plan for reopening public toilets in Shipley Market is developed alongside the Saltaire toilets proposal.*

ITEM 11 – CORRESPONDENCE

- 11.1** To note correspondence received by the Town Clerk and which requires the attention of the committee under its terms of reference
- 11.2** To agree any actions arising

ITEM 12 – URGENT NOTICES AND REPORTS

- 12.1** To receive urgent notices and reports, for information only, from the Town Clerk
- 12.2** To receive urgent notices and reports, for information only, from Members of the Council

ITEM 13 – PUBLICITY

- 13.1** To agree the publicity statements arising from this meeting

ITEM 14 – FUTURE BUSINESS

- 14.1** To note the items of business arising for consideration at future meetings (Town Clerk to report)
- 14.2** To receive advance notice from Members as to tabled future business

ITEM 15 – CALENDAR OF MEETINGS

- 15.1** To confirm the date of the next meeting of the Planning Committee