



Shipley Town Council

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Dear Councillor,
You are hereby summoned to the meeting of the Shipley Town Council

PLANNING COMMITTEE

to be held at 7.00pm on Tuesday 2 June 2020

The meeting will be held remotely, in accordance with the *Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

An electronic link and telephone number to join the meeting will be sent to your electronic mail address, providing access to the meeting by video link or telephone.

Yours sincerely

Joe Ashton, Town Clerk, 28 May 2020

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the *Public Bodies (Admission to Meetings) Act 1960* and the *Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

Members of the press and public requiring to observe and/or record this meeting and/or to speak during the designated Public Participation period should contact the Town Clerk by 6.00pm on Tuesday 2 June 2020, using the above contact details. An electronic link and telephone number will be supplied, providing access to the meeting by video link or telephone.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the *Public Bodies (Admission to Meetings) Act 1960* and the *Openness of Local Government Regulations 2014*.

A G E N D A

ITEM 1 – ELECTION OF COMMITTEE CHAIR

- 1.1 To elect a Chair of the Planning Committee for 2020/21
- 1.2 To receive the Chair's opening remarks

ITEM 2 – ELECTION OF COMMITTEE VICE CHAIR

- 2.1 To elect a Vice Chair of the Planning Committee for 2020/21

ITEM 3 – APOLOGIES FOR ABSENCE

- 3.1 To receive and note apologies for absence
- 3.2 To approve reasons for absence (if provided)

ITEM 4 – INTERIM TERMS OF REFERENCE

- 4.1 To receive interim terms of reference for the Planning Committee
- 4.2 To note decisions made the Annual Meeting of the Town Council

ITEM 5 – MEMBERS' INTERESTS

- 5.1 To receive disclosures of members' pecuniary and other interests
- 5.2 To agree dispensations for interests (if applicable)

ITEM 6 – PLANNING POWERS AND PROTOCOL

- 6.1 To note the legal power of a parish council to be notified of planning applications if the right has been requested
- 6.2 To agree to exercise the right with immediate effect
- 6.3 To note the Planning Protocol appendix to the City of Bradford Metropolitan District Council and Local Councils Charter (2015)
- 6.4 To receive information from the Town Clerk regarding Neighbourhood Planning and the Community Infrastructure Levy

ITEM 7 – PUBLIC PARTICIPATION

- 7.1 To adjourn the meeting for a period of public participation (to be managed in accordance with the relevant adopted Standing Order)
- 7.2 To invite district councillors and other guests to address the committee (if applicable)

ITEM 8 – PLANNING APPLICATIONS

- 8.1 To consider any planning applications received between 1 April 2020 to 28 May 2020 and to make comments as necessary
- 8.2 To request planning application consultation extensions from Bradford Council (if required)

ITEM 9 – CORRESPONDENCE

- 9.1 To note correspondence received by the Town Clerk and which requires the attention of the committee under its terms of reference
- 9.2 To agree any actions arising

ITEM 10 – URGENT NOTICES AND REPORTS

- 10.1** To receive urgent notices and reports, for information only, from the Town Clerk
- 10.2** To receive urgent notices and reports, for information only, from Members of the Council

ITEM 11 – PUBLICITY

- 11.1** To agree the publicity statements arising from this meeting

ITEM 12 – FUTURE BUSINESS

- 12.1** To note the items of business arising for consideration at future meetings (Town Clerk to report)
- 12.2** To receive advance notice from Members as to tabled future business

ITEM 13 – CALENDAR OF MEETINGS

- 13.1** To agree a draft calendar of committee meetings for the municipal year 2020/21
- 13.2** To confirm the date of the next meeting of the Planning Committee

END
