



Shipley Town Council

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Dear Councillors Connors, Hickson, Parkinson and Watson,
You are hereby summoned to an extraordinary meeting of the Shipley Town Council

MANAGEMENT COMMITTEE

to be held at 7.00pm on Thursday 8 April 2021

The meeting will be held remotely, in accordance with the *Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

An electronic link and telephone number to join the meeting will be sent to your electronic mail address, providing access to the meeting by video link or telephone.

Yours sincerely

Joe Ashton, Town Clerk, 2 April 2021
On behalf of Councillor Mike Connors

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the *Public Bodies (Admission to Meetings) Act 1960* and the *Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the *Public Bodies (Admission to Meetings) Act 1960* and the *Openness of Local Government Regulations 2014*.

Members of the press and public requiring to view, listen to or participate in the meeting should use the video link or telephone number provided on the Shipley Town Council website at <https://shipleytowncouncil.wordpress.com/meetings/>. Please note that public participation is restricted to the designated session for that purpose*.

A G E N D A

ITEM 1 – COMMITTEE CHAIR

- 1.1 To receive the Chair's opening remarks

ITEM 2 – APOLOGIES FOR ABSENCE

- 2.1 To receive and note apologies for absence
- 2.2 To approve reasons for absence (if provided)

ITEM 3 – MEMBERS' INTERESTS

- 3.1 To receive disclosures of members' pecuniary and other interests
- 3.2 To agree dispensations for interests (if applicable)

ITEM 4 – PUBLIC PARTICIPATION*

- 4.1 To adjourn the meeting for a period of public participation
- 4.2 To invite district councillors and other guests to address the committee (if applicable)

ITEM 5 – PUBLIC TOILETS

- 5.1 To receive a report and presentation from the Town Council's Public Toilets Working Group regarding the proposed renovation and re-opening of the public toilets at Caroline Street in Saltaire
- 5.2 To agree that the Town Clerk can sign a tenancy at will, with City of Bradford Metropolitan District Council, for use of the toilet building
- 5.3 To agree the commencement of the renovation works (using the preferred contractors) and all associated costs up to a total budget of £15,000 (as previously agreed by the Full Council)
- 5.4 To note the estimated running costs for the toilets in the first, trial year of operation (for which a budget has already been agreed by the Full Council)
- 5.5 To recommend to Full Council that the toilets are re-opened for public use from 1 May 2021 if the renovation works have been completed to the Town Clerk's satisfaction (in consultation with the project surveyor from Braford Council and the Town Council's competent person for health and safety)
- 5.6 To agree further actions arising (if any)

ITEM 6 – CALENDAR OF MEETINGS

- 6.1 To note that the next ordinary meeting of the Management Committee will be held on Wednesday 21 April at 7.00pm via Zoom