



Shipley Town Council

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Dear Councillors

Farren, Fielding, Longhorn, North, Parkinson, Roberson, Roberts and Watson

You are hereby summoned to the meeting of the Shipley Town Council

PLANNING & REGENERATION COMMITTEE

to be held at 7.00pm on Tuesday 5 October 2021
in the Kirkgate Centre, Kirkgate, Shipley, BD18 3EH

Yours sincerely

A handwritten signature in black ink, appearing to read "Joe Ashton". The signature is written in a cursive style.

Joe Ashton, Town Clerk, 30 September 2021

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960. Please note that public participation is restricted to the designated session for that purpose*.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Regulations 2014.

Subject to availability of an internet connection, the meeting will be webcast via a link at <https://shipleytowncouncil.wordpress.com/meetings/>.

AGENDA

ITEM 1 – CHAIR

- 1.1 To receive the Chair's opening remarks

ITEM 2 – APOLOGIES FOR ABSENCE

- 2.1 To receive and note apologies for absence
- 2.2 To approve reasons for absence (if provided)

ITEM 3 – DRAFT MINUTES

- 3.1 To receive the draft minutes of the meeting of the Planning & Regeneration Committee held 7 September 2021
- 3.2 To confirm, as a correct record, the draft minutes of the meeting of the Planning & Regeneration Committee held 7 September 2021, for signing by the Chair

ITEM 4 – MEMBERS' INTERESTS

- 4.1 To receive disclosures of members' pecuniary and other interests
- 4.2 To agree dispensations for interests (if applicable)

ITEM 5 – PUBLIC PARTICIPATION*

- 5.1 To adjourn the meeting for a period of public participation
- 5.2 To invite district councillors and other guests to address the committee (if applicable)

ITEM 6 – PLANNING APPLICATIONS

- 6.1 To receive the updated record of planning application consultations and outcomes to date
- 6.2 To receive a verbal report on the attendance of the Chair of the Planning & Regeneration Committee, on behalf of Shipley Town Council, at the meeting of Bradford Council's Keighley & Shipley Area Planning Panel, held on 30 September 2021, regarding applications:
 - *21/01718/FUL – Demolition of hand car wash buildings and structures (sui generis) and construction of convenience store (Use Class Ea), associated access, 14 car parking spaces and landscaping at Handwash Limited Bingley Road Shipley West Yorkshire BD18 4RS*
 - *21/00157/FUL – Residential development of eight apartments and associated works at Land West Of 36 Springhurst Road Shipley West Yorkshire*

6.4 To consider the following planning applications:

- a) [Briar Garth, 2 Sleningford Road, Shipley 21/04486/FUL](#)
New single dwelling and double garage on garden area to west of existing house.
- b) [Victoria Mills, Salts Mill Road, Shipley 21/04151/FUL](#) and [21/04152/LBC](#)
Use of part of the basement floor (former storage area) for manufacture of juice and non-alcoholic beverages, including new opening in existing façade incorporating new metal stair access
- [1 Nab Wood Road, Shipley 21/04644/HOU](#)
c) Loft conversion with hip to gable roof conversion and front and rear dormer windows
- [22 West Way, Shipley 21/04814/HOU](#)
d) Two storey side and part two/part single storey rear extension
- [14A Staveley Road, Shipley 21/04865/HOU](#)
e) Retrofit improvement works, extension, and alterations comprising of thermal performance envelope improvements with re-cladding to external wall & roof areas. Improved performance replacement windows. Internal alterations. Limited areas of extension works. Alterations to hard and soft landscape areas.
- [16 - 18 Commercial Street, Shipley 21/04886/ADV](#)
f) Installation of high level vinyl to existing panels, fascia signs, window graphics, parking signs and digital advertising screens
- g) [43 Nab Wood Drive, Shipley 21/04785/ADV](#)
Shop fascia sign

ITEM 7 – ECONOMIC, LANDSCAPE AND TRANSPORT SCHEMES

- 7.1** To receive a verbal update on the “Welcome Back” fund
- 7.2** To receive a verbal update on the LiT (light art festival) proposals for Shipley town centre
- 7.3** To agree the release of £1,000 in previously agreed match funding, as a contribution to a street art project within Shipley, to be matched with £1,000 from Bradford Council and to determine eligible projects for implementation
Note: The Bradford Council match funding contribution must be spent imminently or else it could be lost
- 7.4** To agree further actions (if any)

ITEM 8 – SALTAIRE WORLD HERITAGE SITE

8.1 To consider a proposal from Saltaire World Heritage Education Association (in association with others) requesting that both Shipley Town Council and Baildon Town Council contribute to the future maintenance of a Self-Guided Tour Application for Saltaire World Heritage Site, which is being developed on application for funding of £15,000 to the Bradford Council Large Arts, Culture & Heritage Grants Fund.

8.2 To agree any feedback for the consideration of the Saltaire Community Festival Board regarding the 2021 Festival held 10 to 19 September 2021

Note: The Town Clerk is attending the Saltaire Festival review meeting on 7 October 2021.

ITEM 9 – PUBLIC REALM & HIGH STREETS WORKING GROUP

9.1 To receive a report on the conclusions of the first meeting of the Public Realm & High Streets Working Group

ITEM 10 – TOWN CENTRE EVENTS & MARKETS

10.1 To consider a request from Shipley Underground Market for assistance in sourcing and funding a set of display boards suitable for the creation of an exhibition/gallery space within the Underground Market

10.2 To make recommendations (if any) to the Management Committee, in consultation with the Community Engagement Committee, regarding any assistance that can be offered by Shipley Town Council

ITEM 11 – SPEEDING

11.1 To further consider arrangements for the deployment of the speed gun purchased to support community speed watches

ITEM 12 – DECISION LOG

12.1 To receive an updated decision log to 7 September 2021

ITEM 13 – CORRESPONDENCE

13.1 To note correspondence received by the Town Clerk and which requires the attention of the committee under its terms of reference

13.2 To agree any actions arising

ITEM 14 – URGENT NOTICES AND REPORTS

- 14.1** To receive urgent notices and reports, for information only, from the Town Clerk
- 14.2** To receive urgent notices and reports, for information only, from Members of the Council

ITEM 15 – PUBLICITY

- 15.1** To agree the publicity statements arising from this meeting

ITEM 16 – FUTURE BUSINESS

- 16.1** To note the items of business arising for consideration at future meetings (Town Clerk to report)
- 16.2** To receive advance notice from Members as to tabled future business

ITEM 17 – CALENDAR OF MEETINGS

- 17.1** To note the date of the next ordinary meeting of the Planning & Regeneration Committee as Tuesday 5 October 2021 at 7.00pm in Victoria Hall

ITEM 18 – CONFIDENTIAL SESSION

To agree, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, that exclusion of the press and public is required, during consideration of business of a confidential nature and in recognition that the disclosure of the confidential business to be transacted would be prejudicial to the public interest, for the following reasons:

- Item 19 – commercial confidentiality

ITEM 19 – SHIPLEY STREETS FOR PEOPLE

- 19.1** To receive a briefing and discuss the next stage of the Shipley Streets for People scheme (phase 1 – Market Square)
- 19.2** To agree any comments arising from Item 19.1, for submission to City of Bradford Metropolitan District Council