



Shipley Town Council

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Dear Councillors

Hickson, Longhorn, McHugh, North, Parkinson and Roberson,

You are hereby summoned to the meeting of the Shipley Town Council

ALLOTMENTS & GREEN SPACES COMMITTEE

to be held at 7.00pm on Wednesday 2 March 2022

in the Evans Room, Victoria Hall, Victoria Road, Saltaire, Shipley, BD18 3JS

Yours sincerely

Joe Ashton, Town Clerk, 25 February 2022

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960. Please note that public participation is restricted to the designated session for that purpose*.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Regulations 2014.

A G E N D A

ITEM 1 – COMMITTEE CHAIR

- 1.1 To receive the Chair's opening remarks

ITEM 2 – APOLOGIES FOR ABSENCE

- 2.1 To receive and note apologies for absence
- 2.2 To approve reasons for absence (if provided)

ITEM 3 – DRAFT MINUTES

- 3.1 To receive the draft minutes of the meeting of the Allotments & Green Spaces Committee held 5 January 2022
- 3.2 To confirm, as a correct record for signing by the Chair, the draft minutes of the meeting of the Allotments & Green Spaces Committee held 5 January 2022

ITEM 4 – MEMBERS' INTERESTS

- 4.1 To receive disclosures of members' pecuniary and other interests
- 4.2 To agree dispensations for interests (if applicable)

ITEM 5 – PUBLIC PARTICIPATION*

- 5.1 To adjourn the meeting for a period of public participation
- 5.2 To invite district councillors and other guests to address the committee (if applicable)

ITEM 6 – DECISION LOG

- 6.1 To receive the decision log for the previous ordinary meeting of the Allotments & Green Spaces Committee

ITEM 7 – ALLOTMENT MANAGEMENT FORUM

- 7.1 To consider the notes and recommendations of the Town Council's Allotments Management Forum (to be held at 6.00pm on 2 March 2022).

ITEM 8 – PARKS AND PLAY

- 8.1 To confirm the dates, times and venues of "Play in the Parks" for summer 2022 with a budget commitment of £3,600
- 8.2 To confirm the arrangements for the Bradford Bulls' exercise sessions in Shipley Central Park with a budget of £400
- 8.3 To confirm arrangements for repainting the Crowgill Park skate park with a budget of up to £4,000
- 8.4 To consider the purchase of a giant chess set suitable for outdoor use in venues including the paved chess board in Shipley Market Square.

ITEM 9 – SHIPLEY IN BLOOM

- 9.1 To receive an update from the Shipley in Bloom Co-ordinator (to follow)

9.2 To ratify the decision of the Town Clerk not to erect summer hanging baskets in Shipley Market Square because of planned engineering works as part of the Streets for People project

9.3 To agree further actions arising (if any)

ITEM 10 – ALLOTMENT TENANCIES AND RENTS

10.1 To agree amendments to the allotment tenancy agreements as inherited from Bradford Council, for implementation with effect from 1 April 2022

10.2 To agree a rent and water charge for 2023/24 and initiate the requirement to give 12 months' notice of any proposed change from the 2022/23 rent and water charge

ITEM 11 – MOTIONS WITH NOTICE

11.1 To agree a motion from Councillor North that Shipley Town Council considers the creation of a Garden of Remembrance in Shipley

11.2 To consider a motion from Councillor McHugh that Shipley Town Council considers the use of weedkillers in Shipley's parks

ITEM 12 – BUDGET

12.1 To receive an update on the committee's budget for 2021/22 (Town Clerk to report)

12.2 To receive an update on the committee's budget for 2022/23 (Town Clerk to report)

ITEM 13 – CORRESPONDENCE

11.3 To note correspondence received by the Town Clerk and which requires the attention of the committee under its terms of reference

11.3 To agree any actions arising

ITEM 14 – URGENT NOTICES AND REPORTS

14.1 To receive urgent notices and reports, for information, from the Town Clerk

14.2 To receive urgent notices and reports, for information, from Members of the Council

ITEM 15 – PUBLICITY

15.1 To agree the publicity statements arising from this meeting

ITEM 16 – FUTURE BUSINESS

16.1 To note the items of business arising for consideration at future meetings (Town Clerk to report)

16.2 To receive advance notice from Members as to tabled future business

ITEM 17 – CALENDAR OF MEETINGS

17.1 To note the date of the next ordinary meeting of the Allotments & Green Spaces Committee as Tuesday 3 May 2022 at 7.00pm in the Council Chamber at Shipley Town Hall

ITEMS 18 TO 21 – CONFIDENTIAL SESSION

- Any matters specific to individual tenants, including one case of non-payment of rent/water charge.
- Any complaints about allotments.
- Any confidential conveyancing issues.