

SHIPLEY TOWN COUNCIL

Town Hall, Kirkgate, Shipley, BD18 3EJ
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Dear Councillors Farren, Fielding, Hickson, Longhorn, McHugh, North,
Parkinson and Roberson,

You are hereby summoned to the meeting of the Shipley Town Council

ALLOTMENTS & GREEN SPACES COMMITTEE

to be held at 7.00pm on Wednesday 1 September 2021
in the York Room, Victoria Hall, Victoria Road, Saltaire, Shipley, BD18 3JS

Yours sincerely

Joe Ashton, Town Clerk, 26 August 2021

PUBLIC NOTICE

Meetings of Shipley Town Council are open to the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960. Please note that public participation is restricted to the designated session for that purpose*.

Meetings of Shipley Town Council may be recorded and reported upon in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Regulations 2014.

Subject to availability of an internet connection, the meeting will be webcast via a link at <https://shipleytowncouncil.wordpress.com/meetings/>.

A G E N D A

ITEM 1 – COMMITTEE CHAIR

- 1.1 To receive the Chair's opening remarks

ITEM 2 – APOLOGIES FOR ABSENCE

- 2.1 To receive and note apologies for absence
- 2.2 To approve reasons for absence (if provided)

ITEM 3 – DRAFT MINUTES

- 3.1 To receive the draft minutes of the meeting of the Allotments & Green Spaces Committee held 30 June 2021
- 3.2 To confirm, as a correct record for signing by the Chair, the draft minutes of the meeting of the Allotments & Green Spaces Committee held 30 June 2021

ITEM 4 – MEMBERS' INTERESTS

- 4.1 To receive disclosures of members' pecuniary and other interests
- 4.2 To agree dispensations for interests (if applicable)

ITEM 5 – PUBLIC PARTICIPATION*

- 5.1 To adjourn the meeting for a period of public participation
- 5.2 To invite district councillors and other guests to address the committee (if applicable)
- 5.3 To receive representations from the Bee Positive campaign regarding the potential for green roofs to be installed on bus stop shelters in Shipley

ITEM 6 – DECISION LOG

- 6.1 To receive the decision log for the previous ordinary meeting of the Allotments & Green Spaces Committee

ITEM 7 – ALLOTMENT MANAGEMENT FORUM

- 7.1 To consider the notes and recommendations of the Town Council's Allotments Management Forum (to be held at 6.00pm on 1 September 2021).

ITEM 8 – NORTHCLIFFE PARK

- 8.1 To receive and consider a summary report regarding proposed improvements to Northcliffe Park
- 8.2 To agree further actions (if any)

ITEM 9 – NORTHCLIFFE ALLOTMENTS

- 9.1 To consider a request from Northcliffe Allotment Society for the endorsement by Shipley Town Council of the construction of a new-build workshop and accessible toilet building at the Northcliffe Allotment Site

ITEM 10 – SHIPLEY IN BLOOM

- 10.1 To receive a verbal update from the Town Clerk regarding Shipley in Bloom

ITEM 11 – ALLOTMENT SITE ACTION PLANS

11.1 To review progress against the allotment site action plans for Carlton Avenue/Hirst Lane, Caroline Street and Red Beck

ITEM 12 – COMMITTEE BUDGET

12.1 To review progress against budget commitments and consider earmarked reserves

ITEM 13 – BIG GREEN WEEK CLEAN UP

13.1 To note the planned, forthcoming clean-up day proposed for 25 September 2021 as part of Big Green Week

ITEM 14 – CORRESPONDENCE

14.1 To note correspondence received by the Town Clerk and which requires the attention of the committee under its terms of reference

14.2 To agree any actions arising

ITEM 15 – URGENT NOTICES AND REPORTS

15.1 To receive urgent notices and reports, for information, from the Town Clerk

15.2 To receive urgent notices and reports, for information, from Members of the Council

ITEM 16 – PUBLICITY

16.1 To agree the publicity statements arising from this meeting

ITEM 17 – FUTURE BUSINESS

17.1 To note the items of business arising for consideration at future meetings (Town Clerk to report)

17.2 To receive advance notice from Members as to tabled future business

ITEM 18 – CALENDAR OF MEETINGS

18.1 To note the date of the next ordinary meeting of the Allotments & Green Spaces Committee as Wednesday 3 November 2021 at 7.00pm in Victoria Hall

ITEM 19 – CONFIDENTIAL SESSION

19.1 To agree, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, that exclusion of the press and public is required, during consideration of business of a confidential nature and in recognition that the disclosure of the confidential business to be transacted would be prejudicial to the public interest, for the following reasons: Item 20 – legal privilege

ITEM 20 – CONVEYANCING

20.1 To receive an update on the conveyancing for the transfer of the municipal allotment sites in Shipley from City of Bradford Metropolitan District Council to Shipley Town Council

20.2 To agree any further action